

From: Vankeerbergen, Bernadette
To: [Kwiek, Nicole](#); [Habash, Justin M.](#)
Cc: [Kelley, Katherine](#); [Hogle, Danielle N.](#)
Subject: RE: Pharmacy 2367
Date: Tuesday, February 02, 2016 2:41:00 PM

Dear Nicole,

You are very welcome. The changes have been reviewed and approved, and the course is now on its way to the Registrar's Office.

I am including a reminder that the GE assessment plan will need to be implemented from the very first offering of the course and GE data gathered. As is the case for all new GE courses, after the second offering of the course, the Assessment Panel will ask the College of Pharmacy to submit an initial report summarizing GE assessment results of those first two offerings (following the format of sections I and II of the Assessment Report Requirement in Appendix 8 of the ASC Curriculum and Assessment Operations Manual [p. 116]

http://asccas.osu.edu/files/ASC_CurrAssess_Operations_Manual.pdf). Our program assistant Danielle Hogle (hogle.12) can help the College with any aspect of the GE assessment requirement. She will also make sure to contact the College of Pharmacy before the course is offered and provide any assistance that may be needed with assessment. Could you please communicate this information to the faculty member(s)?

All the best,
Bernadette

From: Kwiek, Nicole
Sent: Thursday, January 28, 2016 4:44 PM
To: Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Habash, Justin M. <habash.5@osu.edu>
Cc: Kelley, Katherine <kelley.168@osu.edu>
Subject: RE: Pharmacy 2367

Hi Bernadette,

We just resubmitted the proposal (with the Committee's changes) via curriculum.osu.edu.

On a side note, thank you so much for your guidance during this course's development and submission process. I have no doubt that the approval was facilitated because of the thoughtful advice you gave to us.

We're really looking forward to teaching this class.

Best,
Nicole

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From: Vankeerbergen, Bernadette
Sent: Thursday, January 28, 2016 12:39 PM
To: Kwiek, Nicole; Habash, Justin M.
Cc: Derr, Robert; Kelley, Katherine
Subject: Pharmacy 2367

Dear Nicole and Justin,

On Tuesday, January 26, the Arts and Humanities Panel of the ASC Curriculum Committee reviewed a proposal to grant GE Writing and Communication-Level 2 to Pharmacy 2367 (new course). The Panel unanimously approved the proposal with one contingency and three recommendations:

- Contingency: Reconcile titles. The form in curriculum.osu.edu says “Introduction to Evidence-Based Medicine” whereas the syllabus lists “Drug Use in American Culture.”
- Comments/recommendations:
 - Recommend 16 pt font for the disability statement.
 - Suggest including full bibliography in syllabus (not just in weekly schedule).
 - Attendance policy includes following sentence: “More than two unexcused absences will result in a percentage point deducted from the final grade for each absence.” Recommend being more specific (what percentage deduction for how many absences).

I will return Pharmacy 2367 via curriculum.osu.edu in a minute to enable the College to address the Panel’s feedback.

Should you have any questions about the feedback above, please feel free to contact Robert Derr (Acting Chair for the Panel this past Tuesday), or me.

My best,
Bernadette

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